

Ref no: IAS/MIS/2017-009

Date: 03rd January 2017

Island Aviation Services Ltd provides Domestic and International Air Services, Cargo Services, Airport Lounges Services, manages Dharavandhoo Airport, Thimarafushi Airport, Ifuru Airport and operates Maldivian Holidays. In order to meet the challenges in the industry, we are committed to provide quality services to our customers and in this context, we are looking for suitable talent to join IASL and be part of our team.

DISPATCH COORDINATOR TRAINEE (JOB REF NO: J/2017/001)

Scope of work: Includes but is not limited to providing the required information to technical crew including flight plan and other related data etc.

Qualification: Minimum GCE A' Level passes with O'level pass (above C grade) including English and Mathematics

Requirements:

- Possesses good interpersonal skills
- Proficiency in spoken and written English
- Positive working attitude
- Be able to work under pressure
- Pay meticulous attention to details
- Be able to work long and odd hours
- Computer literate
- Previous experience will be an added advantage.

Location: Flight Operations / Velana International Airport

AIRPORT SERVICES AGENT TRAINEE (JOB REF NO: J/2017/002)

Scope of work: Ground handling operations related functions such as Check-in, Ramp handling, Baggage handling, Load control, Airport ticketing, Arrivals and Departures.

Qualifications: Minimum GCE O' Level passes above C grade in 03 subjects including English & Mathematics.

Requirements:

- Pleasant personality
- Able to work long and odd hours
- Good communication skills
- Able to work in a team
- Computer literate

Location: Maldivian Ground Operations / Velana International Airport

TECHNICAL COORDINATOR (JOB REF NO: J/2017/003)

- Scope of work:** Perform administrative functions of the department and manage Q-Pulse Software.
- Qualifications:** G.C.E O'Level / A'Level with minimum of Grade C in English, Dhivehi and Mathematics.
Diploma in relevant field is preferred.
- Requirements:** Pleasant personality
Able to work long and odd hours
Good communication skills
Able to work in a team
Computer literate
Previous experience will be an added advantage.
- Location:** Quality Department / Velana International Airport

**INTERESTED CANDIDATES FOR ABOVE POSITIONS SHOULD SUBMIT THE FOLLOWING DOCUMENTS:
Completed Application form** (available to download from www.maldivian.aero) **with Curriculum Vitae, copies of Educational Certificates and National Identity Card along with Police Report.**

Not later than **1400hrs of 12th January 2017 (Thursday)** to:

Human Resources Department
Island Aviation Services Ltd.
M. Raaverige, Majeedhee Magu
Male', 20345 Republic of Maldives
Email:hr@iasl.aero
Phone: 3331292/3331265

NOTE: Applications with inaccurate information, which do not meet the above requirements and which are incomplete will be disqualified.

(Only Maldivians will be accepted for the above positions & only shortlisted Applicants will be notified)