

## REFUND APPLICATION FORM

### APPLICANT DETAILS

Full Name:  Phone/Mobile:

### TICKET DETAILS

						FOR OFFICE USE ONLY
	Passenger Name	Issued date	Ticket number	Sector to be refunded	Form of payment (Cash/InvoiceNos)	Remarks
1						
2						
3						
4						
5						

### GENERAL DETAILS

- ☒ Refunds will be processed through online Banking. (Please fill below details)

#### FOR LOCAL BENEFECIARIES (ACCOUNTS)

Account Name:   
Account Number:   
Bank Name:

#### FOR FOREIGN BENEFECIARIES (ACCOUNTS)

Beneficiary Name:   
Beneficiary Address:   
Bank Name:   
Bank Address:   
Account Number:   
IBAN:   
Swift/IFHS Code:   
Passport Number:

1. All refunds will take a minimum of 30 business days for processing.
2. Credit card Refunds will be credited to the respective card only.
3. Any tickets issued on credit will be refunded to the customer and not to the passenger unless otherwise on written request from the paid customer.
4. All cash/cheque/debit card refund, applications should be supported by ID Card/Passport copies of passengers.
5. Refund application forms for tickets issued on credit can be accepted only upon payment of the invoices.
6. If the refund is to be collected by any other person other than the applicant or passenger, his/her ID card copy should be submitted.
7. Tickets submitted for refund after the ticket validity will not be accepted for refund.
8. All tickets - refund charges will be applicable as per the ticketed fare rule/s.
9. Domestic ticket for Infants are Non-refundable.
10. Filled application form along with all necessary documents need to be emailed to cc@iasl.aero for processing.
11. Refunds relating to companies: Company Seal must be stamped on refund application form and such refunds will not be deposited to Individual accounts unless otherwise on written request from the company.

Applicant signature: \_\_\_\_\_

### Office Use Only

Received by:  Signature:   
Staff no:  Date: