

Ref no: IAS/MIS/2019-738

Date: 10<sup>th</sup> March 2019

Island Aviation Services Ltd provides Domestic and International Air Services, Cargo Services, Airport Lounges Services, manages Dharavandhoo Airport, Thimarafushi Airport, Ifuru Airport and operates Maldivian Holidays. In order to meet the challenges in the industry, we are committed to provide quality services to our customers and in this context, we are looking for suitable talent to join IASL and be part of our team.

## **LEGAL OFFICER TRAINEE (JOB REF NO: J/2019/16)**

- Scope of work:** Under the overall supervision of the In-House Legal Counsel, Legal Officer will be responsible for providing legal advice to the management in protecting the interests of the company and ensuring that the company complies with relevant legislation and regulation
- Qualifications:** Degree in Law (LLB)  
Licensed Legal practitioner
- Experience** Minimum of 1 year of work experience in a relevant field  
Experience in a financial/aviation institution in handling legal matters related to the financial/aviation services industry would be an added advantage.
- Key Competencies:** Knowledge of regulatory and legal requirements  
Proven legal counselling experience in a business environment  
Excellent written, administration and interpersonal skills, including a demonstrable ability to liaise effectively with Executive Management  
Should possess excellent language skills in both English and Dhivehi  
A proven ability to work under pressure, to meet tight deadlines while demonstrating a high level of attention to detail  
Ability to manage own work effectively to use own initiative and to be self-motivated in order to achieve results  
Ability to work successfully alongside other people and ensuring the completion of tasks on time  
High degree of professional ethics, integrity and gravitas  
Ability to develop legal strategy and objectives  
Keep abreast of legislative changes  
Ability to anticipate legal issues or risks and to “see around the corner”
- Location:** Island Aviation Head Office / Male’

### **INTERESTED CANDIDATES FOR ABOVE POSITIONS SHOULD SUBMIT THE FOLLOWING DOCUMENTS:**

**Completed Application form** (available to download from [www.maldivian.aero](http://www.maldivian.aero)) **with Curriculum Vitae, copies of Educational Certificates and National Identity Card.**

Not later than **1400hrs of 17<sup>th</sup> March 2019 (Sunday)** to:

Human Resources Department  
Island Aviation Services Ltd.  
M. Raaverige, Majeedhee Magu  
Male’, 20345 Republic of Maldives  
Email: [hr@iasl.aero](mailto:hr@iasl.aero)  
Phone: 3331292/3331262

**NOTE: Applications with inaccurate information, which do not meet the above requirements and which are incomplete will be disqualified.**

**(Only Maldivians will be accepted for the above positions & only shortlisted Applicants will be notified)**