

Ref No: IAS/MIS/2021-942

Date: 06th July 2021

Island Aviation Services Limited is wholly owned by the Government of Maldives and is the operator of the national airline of Maldives – Maldivian. IASL provides International and Domestic Airline related services and Airport Management Services.

TECHNICAL COORDINATOR (JOB REF NO: J/2021/26)

- Scope of work:** We are looking for a master multi-tasker with excellent communication skills and an upbeat attitude. Candidate should be able to assist the department by;
- providing administrative support to functions of safety department
 - coordinating with other departments of the Company
 - managing Safety and Security database
 - providing assistance in investigations and risk management
- Qualifications:** GCE O' Level/A 'Level with minimum of Grade C in English, Mathematics and Dhivehi Language or Diploma in relevant field.
- Requirements:**
- Pleasant Personality
 - Excellent time management skills
 - Ability to multi-task and prioritize work
 - Excellent written and verbal communication skills
 - Able to work in a team
 - Ability to learn and use the software's used in the department and work independently after training
 - Computer literate
- Location:** Safety and Security Department / Velana International Airport

**INTERESTED CANDIDATES FOR ABOVE POSITION SHOULD SUBMIT THE FOLLOWING DOCUMENTS:
Completed Application Form (available to download from www.maldivian.aero) with Curriculum Vitae, Copies of Educational Certificates and National Identity Card.**

No later than **1400hrs of 12th July 2021 (Monday)** to:

Human Resources Department
Island Aviation Services Ltd
Dar Al-Eiman, Majeedhee Magu
Male', 20345 Republic of Maldives
Email: careers@iasl.aero
Phone: 3331292/3024705

**NOTE: Applications with inaccurate information, which do not meet the above requirements and which are incomplete will be disqualified.
(Only Maldivians will be accepted for the above position & only shortlisted applicants will be notified)**