


# SUPPLY OF AVIATION FUEL TO N. MAAFARU INTERNATIONAL AIRPORT

## Request for Bids

**1 July 2025**


<b>Tender no.:</b>	14/2025
<b>Bid announcement ref. no.</b>	IAS/MIS/2024-1553
<b>EOI Registration date</b>	Latest by 4 July 2025, 23:59 hrs.
<b>Information session details</b>	Date and Time of Information Session will be disclosed to all parties that register within the stipulated deadline  Online via Teams
<b>Bid submission date and address</b>	Date and Time of Session will be disclosed to all parties that register within the stipulated deadline Venue at Procurement Office at 1 <sup>st</sup> Floor, H. Silversand, Kalaafaanu Hingun, K. Male', Maldives

*Island Aviation Services Ltd. is seeking bids for the items specified in this document. Interested bidders are invited to submit their proposals for the supply of the items as instructed in this document. Please ensure that all submissions comply with the instructions. Failure to comply with the instructions may result in disqualification of the bid.*

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## 1. Background

Island Aviation Services Limited (IASL) is an incorporated limited liability company operating under the registration number C-0830/2007 and having its registered office in M.Dar-Al-Eiman Building, Majeedhee Magu, K.Male', Maldives.

IASL is the National Airline of the Republic of Maldives and is wholly owned by the Government of Maldives. In addition to Air Transport Services, IASL offers various other aviation related services such as Air Cargo, Airport Management, Aircraft Engineering, and Ground Handling Services.

IASL is seeking eligible proponents for the requirement as outlined in the Term of Reference (TOR)

Island Aviation Services invites sealed proposals valid for **90** days from the date of opening the proposals from Maldivian companies, for procuring requirement as detailed in this document. All proponents are advised to study the RFB carefully.

## 2. Information for Bidders

### 2.1. Goods/ services required

Island Aviation Service Ltd. is seeking interested parties to submit their Proposal for the *Supply of Aviation Fuel to N.Maafaru International Airport* as outlined in the Term of Reference (TOR).

### 2.2. Eligible bidders


- a) The bidder should be a Business Entity registered under the *Business Registration Act of the Maldives* for the last 3 years from the date of this RFB. The proponents must have its own operational office in Maldives and registered with *Maldives Inland Revenue Authority (MIRA)* and submit below documents:
  - i. Company Registration Certificate
  - ii. GST Registration Certificate
- b) The bidder should be a well-established and professionally organized locally registered company and should have been in operation since at least 3 (Three) years(s) prior to the date of proposal submission.

### 2.3. Guideline for proposal submission

- a) **Compliance Statement**
  - i. Bidder shall state that the offer is made in accordance with the Request for Bids.
  - ii. Bidders who offer additional or alternative conditions shall clearly state those in their proposals.
- b) **Evaluation of Proposals**

Points will be given to proposals as outlined in *Section 4. Evaluation criteria*. All the proposals will be ranked in descending order based upon total score and the party who score highest points will be awarded the contract.
- c) **Language of Proposal**

The proposal documents must be in written in English.

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**d) Clarifications about RFB**

Prospective bidders requiring any clarification on the Request for Bids may notify *IASL* in writing to the mentioned below addresses. All questions and responses will be copied to all parties. (bidder will not be identified).

Email: [moohath.mohamed@iasl.aero](mailto:moohath.mohamed@iasl.aero)

Copied to: [mohamed.ziyau@iasl.aero](mailto:mohamed.ziyau@iasl.aero) and [mohamed.shae@iasl.aero](mailto:mohamed.shae@iasl.aero)

**e) Appeals and Complaints**

- i. Regarding conduct of an application
  - Applicants are to file appeals and complaints regarding conduct of an application, in writing, within 5 (Five) days of opening of an Application.
- ii. Regarding outcome of an application (an award or decision to award)
  - Applicants are allowed to file appeals and complaints regarding outcome of an application (an award or decision to award), in writing within 5 (Five) days of receiving the award or rejection letter from IASL.

**f) Communications**

Except as provided in the preceding section relating to questions about this RFB, Bidders shall not contact any officers, employees, or team members of Client with respect to this RFB. Any oral communication with an employee concerning this RFB is not binding on Client and shall in no way alter a specification, term or condition of this RFB or any contract documents.

## 2.4. Information session


Bidders are required to attend the information session as per below details.

Date of Information Session	Date and Time of Session will be disclosed to all parties that register within the stipulated deadline
Venue for Information Session	Online via Teams

Kindly note that attendance for the information session is **mandatory** and bid will not be accepted of any party that does not participate in the mentioned session.


## 2.6. Bid submission

Date and Time	Date and Time of Session will be disclosed to all parties that register within the stipulated deadline
Venue for proposal submission	<i>No party will be allowed after the mentioned time.</i> Procurement Office at H.Silversand 1 <sup>st</sup> Floor, Kalaafaanu Hingun, K.Male', Maldives.

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## 2.7. General terms and conditions

- a) Island Aviation Services Ltd reserves the right to reject a bid in the following circumstances:
  - i. If less than two total bids have been received, IASL reserves the right to continue or reject the evaluation or request for a resubmission.
  - ii. IASL shall evaluate the responsiveness of the bidder based on *Section 3. Bid Proposal*.
  - iii. If any of the mandatory documents set out in *Section 3. Bid Proposal* are not submitted, IASL has the right to reject the bid or request for a resubmission.
- b) Bidders shall be evaluated in accordance with the Party's demonstrated capacity, experience and expertise. The awarding criteria and weightage will be mentioned in *Section 4. Evaluation criteria*.
- c) Bidders shall bear all costs associated with the preparation and submission of the bids and IASL will not in any case be responsible and liable for the costs incurred.
- d) All information given in writing to or verbally shared with the Bidders in connection with this Request for Bids is to be treated as strictly confidential. The Bidders shall not share or invoke such information to any third party without the prior written approval of IASL. This obligation shall continue after the procurement process has been completed whether the Bidder is successful or not.
- e) All materials submitted in response to the Request for Bid shall become the property of IASL. Bids and supporting materials will not be returned to the Bidder.
- f) All information provided will be subjected to verification by IASL. Submission of incomplete or unsigned forms may result in rejection of the proposal as non-responsive.
- g) IASL will only accept one bid document from every proponent.
- h) To assist in the evaluation and comparison of bids, IASL may, at its discretion, request any bidder for clarification of their proposal. This will be clarified in writing, but no change in substance or price of the bidder will be sought.
- i) IASL will evaluate and compare only those bids determined to be responsive in accordance with requirements specified in the bid document.
- j) IASL will award the contract in writing to the bidder who scores the highest marks in compliance with the section 2.7. Evaluation criteria.
- k) Upon furnishing by the successful bid, IASL will promptly notify the other bidders through telephone or email that their bids have been unsuccessful.
- l) Any change to the contents of RFB will be clearly briefed during the information session.

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### 3. Bid proposal

The responsiveness of the bid to the RFB will be based on how well bidders meet the requirements outlined in this section. Bids which do not meet the mandatory requirements will not be considered for further technical evaluation.


No.	Item	Description	Requirement level
1	Cover Letter	The cover letter for the bid must be signed by an authorized person who has the authority to bind the Bidder to a Contract;	<b>Mandatory</b>
2	Company Profile	Profile of the Firm including the firm's shareholding structure and details;	<b>Mandatory</b>
3	Proposed rate and Payment Terms	<ul style="list-style-type: none"> <li>The Project rate and Payment Terms and arrangements quoted in Maldivian Rufiyaa (MVR) inclusive of all taxes.</li> <li>Bid must remain valid for a period of <b>90</b> days after the date of Proposal Submission.</li> </ul>	<b>Mandatory</b>
5	Relevant experience of company	<ul style="list-style-type: none"> <li>List of experience in supplying Aviation Fuel with relevant supporting documents as mentioned under clause 4.2.</li> </ul>	<b>Mandatory.</b>
8	Bid Forms (Form A - F)	Bid Forms, signed by with duly authorized personnel	<b>Mandatory</b>

### 4. Evaluation criteria

IASL intends to apply the following criteria for the selection of proposals. Proposals will be assessed based on the scores obtained for said criteria at the percentages given, with the highest total scoring party being the winner.

Item #	Proposal components evaluated	Marks allocated
1	Price Offered	60%
2	Relevant past experience	40%
<b>Total score</b>		<b>100%</b>

*Bids* will be awarded based on the scores obtained for the following criteria at the percentages given, with the highest total scoring party being the winner.

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#### 4.1. Price offered (60% of score)

Fixed rate proposed for the supply of aviation fuel.

The highest score shall be awarded to the bid with the lowest rate offered. For the remaining bids, points will be awarded using the formula below.


$$Price\ score = \frac{Lowest\ price\ from\ among\ the\ bids\ received}{Price\ of\ particular\ bid\ being\ evaluated} \times \frac{60}{100}$$

#### 4.2. Relevant past experience (40% of score)

Experience will be counted as the significance of the value and volume of supplied portfolio. Such projects shall be:

- Similar in nature to the purpose of this particular bid
- Years of experience in supplying aviation fuel.
  - Previous contracts with airlines, airports, or government entities.
  - References and client testimonials.
- Have been supplied within the last 3 years
- Experience (projects) simply stated in tabular or other format, i.e. not backed by the supporting documents, **will not be considered as valid submissions under this category.**
- It is up to the sole discretion of the Employer to determine the similarity in nature of the bidder's experience to the current scope of works. The score awarded by IASL after this review shall be final and shall not be contested.
- IASL reserves the right to not consider those bids that do not fulfil the requirements stated above under this clause for further evaluation.
- All the bids that fulfil the requirement mentioned in this sub-clause will be given points in the following manner.
- The bidder who has the highest total value of supply by volume will get the maximum points allocated under this criterion and the points for the remaining bidders will be distributed on a pro rata basis.
- The formula thus used for the computation of the score is as follow:

$$Price\ score = \frac{Particular\ Bidder's\ total\ accumulated\ value\ of\ supply\ by\ volume}{Highest\ total\ accumulated\ value\ of\ supply\ by\ volume\ among\ the\ bids\ received} \times \frac{40}{100}$$

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## 5. Term of Reference (TOR)

### Introduction

The IASL is seeking proposals from qualified Suppliers to supply Aviation fuel to N. Maafaru International Airport (MIA).

### Background

With increasing airspace capacity, there is a strong demand for fueling Aircrafts at the airport. This RFP seeks to address these demands by seeking a reliable supplier to supply Aviation fuel to MIA.

### Scope of the Work:

The following products are required to be delivered during the period 01st July 2025 to 30th June 2026.

### Product Specification:

Aviation Fuel Quality Requirements for Joint Operations Systems (AFQRJOS), latest Checklist for the supply commencing period JIG Bulletin156 governs until revision is being issued.

Electrical Conductivity at the time of delivery shall be above 150pS/m.

### Supply Location:

N. Maafaru International Airport

### Delivery Sizes:

Delivery shall be made in lots as per the Schedule of Supply

### Schedule of Prices:

Prices shall be all inclusive delivery Prices to Maafaru Airport Fuel Truck.

### Documentation

Supplier shall provide the following Delivery documentation with each delivery:

- Recertification Report
- Release Certificate
- Batch Traceability

### Condition of the Vessel/Delivery Barge:

- Vessel shall be dedicated to Aviation Fuel Supply
- Vessel Tank and Pipelines shall meet EI1541 Coating system.
- Must submit supporting documents
- Vessel shall be fitted with Filter Water Separator system.
- Must submit supporting documents
- Vessel shall be fitted with Meter Calibration in accordance to API MPMS.
- Must submit certification documents
- All hoses used on the vessel must be 1529 qualified
- The Vessel shall be fitted Aircraft Refueling Nozzle for suitable connection to Refueller.



Rate of Unloading

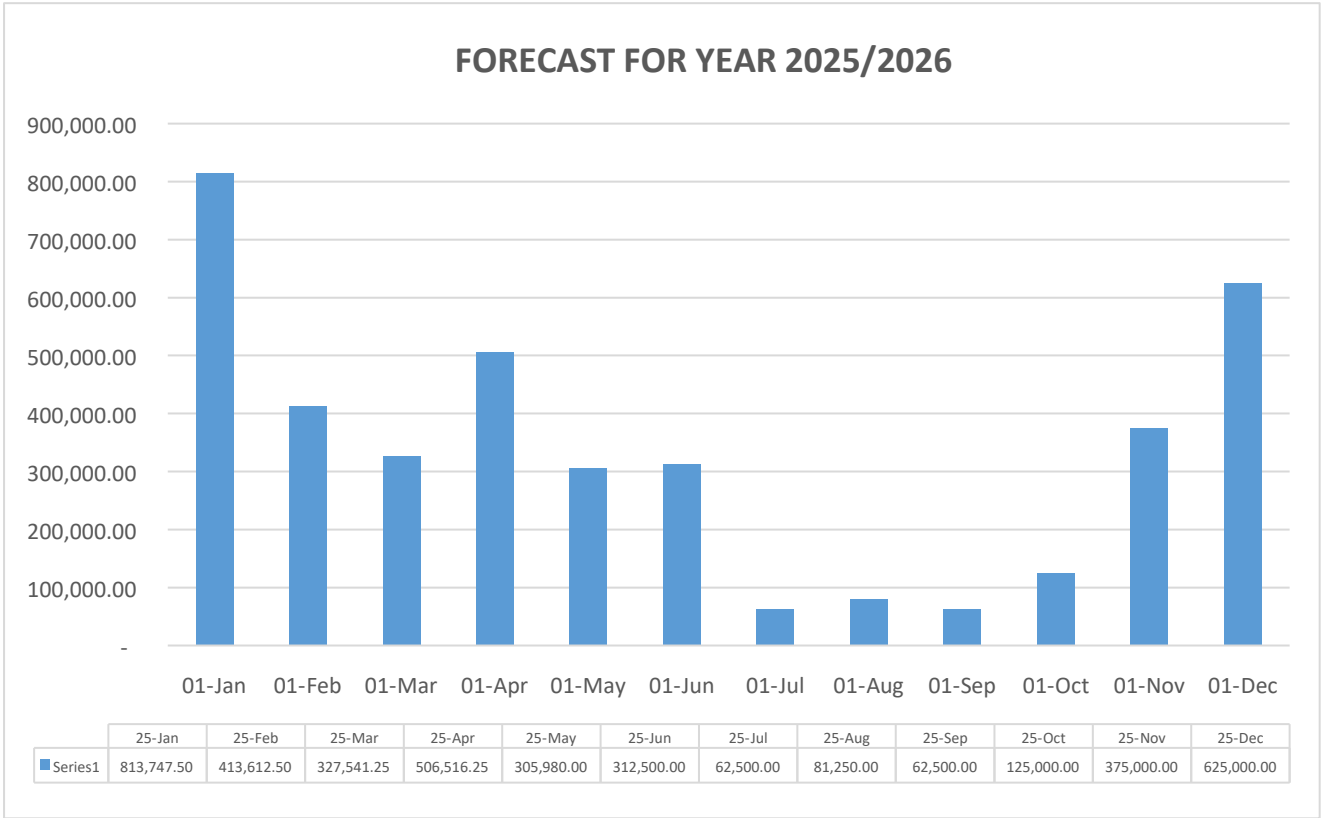
Vessel shall be capable of pumping 800LPM to the Refueller

Training


Personnel on board shall be trained to handle clean Aviation Fuel.

6. Fuel Forecast

MAAFARU INTERNATIONAL AIRPORT - FUEL FORECAST REPORT FOR THE YEAR 2025/2026




YEARLY TOTAL: 4,011,148 liters

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## 7. Submission Checklist

#	Required documents	Tick if submitted
1	Cover letter	
2	Company registration certificate	
3	GST registration certificate	
4	Company profile	
5	Proposed rate and payment terms	
6	Relevant past experience	
9	Bid application Form (Form A)	
10	Related party disclosure form (Form B)	
11	General information (Form C)	
13	Experience Records (Form D)	
14	Litigation/ Arbitration (Form E)	
15	Declaration on Ethical Conduct and Fraud and Corruption (Form F)	

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## 6. Bid Forms **A-F**

### 6.1. Form A - Bid application form

<b>Description of Work:</b>	Supply of Aviation Fuel to N. Maafaru International Airport
<b>Bid to:</b>	Island Aviation Services Ltd
<b>Address:</b>	Island Aviation Services Limited, M. Dar Al-Eiman Building, Majeedhee Magu, Male' 20345, Republic of Maldives

Having examined the conditions of contract, technical specifications, and requirements for the supply of aviation fuel to N. Maafaru International Airport, I/we, the undersigned, hereby offer to supply and deliver the required aviation fuel in full conformity with the stated terms and conditions, for the fixed rate of MVR: \_\_\_\_\_ per litre.

We undertake, if our bid is accepted, to commence supply operations in accordance with the confirmed Implementation Plan and to fulfill all obligations under the contract within the agreed timelines and service standards.

We agree to abide by this bid for a period of 120 days from the date of submission of the proposal, and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any Bid you receive.

Unless and until a formal agreement is prepared and executed, this bid, together with our written acceptance thereof, shall constitute a binding contract between us.

Yours sincerely,

Signed \_\_\_\_\_

In the capacity of \_\_\_\_\_

Duly authorized to sign bids for and on behalf of \_\_\_\_\_


\_\_\_\_\_ (Company Name & Stamp)

Date: \_\_\_\_\_

#### Name & Address of Signatory

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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## 6.2. Form B - Related Party Disclosure

Island Aviation Services Limited  
M. Dar Al-Eiman Building,  
Majeedhee Magu,  
Male' 20345,  
Republic of Maldives

[Date]

Dear Sir/ Madam,

**Project: Supply of Aviation Fuel to N.Maafaru International Airport**

**Subject: Related Party Disclosure**

With the exception of the below specified, I hereby declare that, we, the party is in no way, shape or form related to Island Aviation; created either through an employer-employee agency relationship between employees or directors of Island Aviation or by way of ownership of Island Aviation.

Name of the Related Party	Designation of the Related Party	Relationship

Yours sincerely,

[Name of signatory]


[Title]

**Note:**

*1. Related parties for this purpose include:*

*1.1. Employees or directors of the Company*

*1.2. Close family members of any employee/ director of the Company. Close family members here refer to spouse, including former spouse relatives, which comprise: siblings, cousins, uncles and aunts, nephews and nieces, lineal ancestors (presumably, it means parents, grandparents and other ancestors of direct lineage), lineal descendants (children, grandchildren and other direct descendants).*

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### 6.3. Form C: General Information (Business profile/Work profile)

1.1. Company name:

.....  
.....

1.2. Head office:

.....  
.....  
.....  
.....  
.....  
.....

Telephone no.:.....Fax no.:.....

1.3. Main lines of business


- a) ..... Since .....
- b) ..... Since .....
- c) ..... Since .....
- d) ..... Since .....
- e) ..... Since .....

## 6.5. Form D: Experience Records

Similar work carried out in the last 3 years.


List of all completed Contracts and supplies executed during the last 3 years.

Name of the Project with nature of work	Total Value	Contract Start	Contract Completion	Owner's Name

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## 6.6. Form E: Litigation/ Arbitration

SI	Contract identification and matter in	Value of pending claim in MVR or any other
	Contract name: Name of Employer: Address of Employer: Matter in dispute: Total value of the Contract:	

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## 6.7. Form F: Declaration on Ethical Conduct and Fraud and Corruption

We the undersigned confirm in the preparation of our Bid that:

- Neither we, nor any of our employees, associates, agents, shareholders, consultants, partners or their relatives or associates have any relationship that could be regarded as a conflict of interest as set out in the Bidding Documents.
- Should we become aware of the potential for such a conflict, will report it immediately to ISLAND AVIATION SERVICES LTD.
- That neither we, nor any of our employees, associates, agents, shareholders, partners, consultants or their relatives or associates have entered into corrupt, fraudulent, coercive or collusive practices in respect of our bid or proposal.
- We understand our obligation to allow ISLAND AVIATION SERVICES LTD to inspect all records relating to the preparation of our bid and any contract that may result from such, irrespective of if we are awarded a contract or not.
- That no payments in connection with this procurement exercise have been made by us or our associates, agents, shareholders, partners or their relatives or associates to any of the staff, associates, consultants, employees or relatives of such who are involved with the procurement process on behalf of ISLAND AVIATION SERVICES LTD, Client or Employer.

Authorized Signature: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_